

# BURMAN UNIVERSITY

INFORMATION TECHNOLOGY



Be sure to download the free **Bright Space Pulse App**. You will be able to access course information, check your grades and use it as a calendar/agenda.

## THE INFORMATION TECHNOLOGY DEPARTMENT (IT DEPARTMENT)

exists to manage the campus computer network and all institutionally owned machines, to assist students with accessing the campus network with their personal computing devices, and to deal with all technology-based initiatives on campus.

## CONTACT HELP DESK

You can contact our Help Desk in one of three ways:

1. Visit [helpdesk.burmanu.ca](http://helpdesk.burmanu.ca) to log a support request and follow through to its resolution.
2. Send an email to [itticket@burmanu.ca](mailto:itticket@burmanu.ca) to enter a job directly into the help-desk job log.
3. Dial (403) 782-3381 ext. 4021 and leave details if you get a recording.

## CONNECTING TO WIFI

For students who have their own computers or mobile devices, wireless network access is available in all campus buildings. The student network is burmanu for Burman University students.

To join this network, select burmanu. You will be prompted to provide your username (without @burmanu.ca) and password. Once you have entered your username and password, you will be able to access the internet, as well as campus printers and portal pages.

## STUDENT EMAIL

A Gmail account is created for all Burman students. Your Burman Gmail account is accessible from any computer or mobile device with an internet connection. You will have access to this Burman email even after graduation. To access your Burman Gmail use your full email ([johnsmith@burmanu.ca](mailto:johnsmith@burmanu.ca)) and password.

As part of our Google for Education implementation, you have unlimited file storage through Google Drive. Students also have free access to Microsoft Office 365. Use your full email ([johnsmith@burmanu.ca](mailto:johnsmith@burmanu.ca)) and password to access. ([burmanu.ca/servicecatalogue/software](http://burmanu.ca/servicecatalogue/software))

Portal pages (e.g. D2L or Student Portal) can be accessed using the username (i.e. johnsmith) and password of your email account.

Need to change your password? Please visit [burmanu.ca/password](http://burmanu.ca/password).

## PRINTERS

There are a variety of student accessible printers across campus. Here is a current list of the printer name, its location, colour capabilities, and features.

PRINTER NAME	LOCATION	COLOUR	FEATURES
BSTU-AcroCentre	Acro Centre	Colour	Copy/scan to email/USB printing
BSTU-AdminLobby	Admin Building Lower Lobby	B/W	Copy/Scan to email/USB printing
BSTU-ChanShunComputerLab	Chan Shun Computer Lab	Colour	Copy/Scan to email/USB printing
BSTU-LakeviewHall	Lakeview Hall Lobby	B/W	Copy/Scan to email/USB printing
BSTU-LibraryMain	Library	B/W	Copy/scan to email / USB printing
BSTU-LibraryLower	Library Lower Floor	Colour	Copy/scan to email/USB printing
BSTU-MapleHallLobby	Maple Hall Lobby	Colour	Copy/Scan to email/USB printing
BSTU-McKibbinCentreLounge	McKibbin Lounge	Colour	Copy/Scan to email/USB printing
BSTU-NWHall	NorthWest Hall Student Lounge (School of Business)	Colour	Copy/scan to email/USB printing
BSTU-NWHall	NorthWest Hall Student Lounge (Religious Studies)	Colour	Copy/scan to email/USB printing
BSTU-RivertonLounge	Riverton Hall	Colour	Copy/Scan to email/USB Printing
BSTU-SocialEyez	SocialEyez Student Lounge	Colour	USB printing
BSTU-WestHallMusicComputerLab	West Hall Computer Lab	Colour	Copy/Scan to email/USB printing



**TO DISCOVER HOW TO SET UP YOUR PRINTING OPTIONS**

visit [www.burmanu.ca/servicecatalogue/services/printing](http://www.burmanu.ca/servicecatalogue/services/printing)

## BURMAN UNIVERSITY INFORMATION TECHNOLOGY INFO

Help Desk  
Ext. 4021  
[itticket@burmanu.ca](mailto:itticket@burmanu.ca)

COLIN HILL | Director of Information Technology  
[chill@burmanu.ca](mailto:chill@burmanu.ca)

ALEX ROCCA | Information Technology Support Specialist  
[alexrocca@burmanu.ca](mailto:alexrocca@burmanu.ca)

RICK FOULSTON | Project Support Specialist  
[rfoulston@burmanu.ca](mailto:rfoulston@burmanu.ca)