

# BURMAN UNIVERSITY

## CAMPUS SAFETY



### CAMPUS SECURITY

Burman University wants to ensure the safety and security of students on the Burman campus. Guards are trained to deal with criminal activity and other emergency response procedures. Campus Safety is here to ensure everyone is provided a safe, secure environment to live and learn in.

### CAMPUS ALERT

Burman University provides the campus community with free access to Campus Alert, our emergency notification system. We want to be able to contact you in an event of an emergency. Campus Alert has the ability to contact you through phone, email, text Twitter and Facebook. It can also pop up on screens on campus computers. To receive an alert, make sure your email and cellphone number are correct in CAMS.

### HOW TO REGISTER FOR PARKING

All students of Burman University are required to register their vehicles within 48 hours of arrival.

- Go to the Security office at Facility Maintenance.
- Provide the following information: make, model, and colour of the car; driver's license; and vehicle license plate number.
- You will receive an assigned parking lot and a campus parking permit. You must park in your assigned parking lot at all times and you must display your campus parking permit on your rearview mirror at all times.



### PARKING REGISTRATION FEES

To view current parking registration fees, visit [www.burmanu.ca/security/parking](http://www.burmanu.ca/security/parking). There are four types of parking permits with different criteria and costs. Please make note of which parking permit relates to your situation.

#### REGISTRATION FEES PER YEAR

- General Parking: **\$50.00+GST** - commuter students
- Reserved Parking with no plug-in: **\$75.00+GST** - dorm
- Reserved Parking with plug-in: **\$125+GST** - dorm

Residence Hall students will receive a parking permit for a reserved parking lot. They have the option of reserved parking with or without a plug-in. Commuter students will receive a parking permit for general parking lots.

#### PARKING VIOLATION TICKETS

Students must adhere to all parking regulations at all times. Failure to comply will result in the following fines:

- Unregistered Vehicle: **\$50.00/INCIDENT**
- Parking in a Disabled Parking Spot or Fire Lane: **\$50.00**
- Parking in No Park Zones: **\$15.00**
- Parking in Unauthorized Lot: **\$15.00**

Students have one week from the date a ticket is issued to appeal their ticket at the Security Office located in Facility Maintenance. After one week, the ticket can be processed on their student account.

### EMERGENCY GUIDE

To educate yourself on what to do in case of an emergency, please visit [www.burmanu.ca/security/management](http://www.burmanu.ca/security/management). You will see a list of topics listed from civil disturbance or demonstration to violent crime/active shooter. Campus Safety encourages students to get acquainted with these protocols to be better prepared in the case of an emergency.

### SAFE WALK

Burman University understands there will be instances in which students, faculty and/or staff may find themselves on campus at night. Campus Security offers our safe walk service. Students may request security's company between the hours of 7 PM and 6 AM from and to any location on campus.

To request Safe Walk, please call (403) 782-3381 ext. 0. The operator will forward your request to security personnel who will pick you up and accompany you to your destination in a safe and efficient manner.

#### Security Office Hours:

Monday – Thursday  
8:00am-12:00pm  
1:00pm-5:00pm  
Friday  
8:00am-11:30am

## HOW TO REPORT AN INCIDENT

By visiting [www.burmanu.ca/security](http://www.burmanu.ca/security)

- Click on 'Incident Report Form'.
- Fill the form out in its entirety and press 'submit'.

### BURMAN UNIVERSITY CAMPUS SAFETY INFO

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