
LIABILITY INSURANCE, TRIPS

Effective Date: September 1, 2023

Responsibility: Vice President for Student Services

Amends Policy dated: September 1, 2008 **Policy Number:** OAP 40

Scope: All Employees/Sponsors of Burman-sponsored activities

All privately owned vehicles used in transporting students to Burman-sponsored activities, including the activities of the various student organizations and clubs as well as class activities and instructor-organized field trips, are required to carry a minimum of two million dollars liability insurance. It is the responsibility of the instructor/sponsor to obtain written verification that private vehicles carry the required amount of insurance.